

GDPR

By completing this course, you will be able to:

- Understand lawfulness, fairness, and transparency, Personal data must be processed lawfully, fairly, and transparently with regards to the data subject (person to whom the data belongs to).
- Do this lawfully, the processing must meet the criteria for lawful processing as laid out in the GDPR.
- Achieve this fairly, the data processed must correlate with how it has been described.
- Inform the data subject of what, how (in an easy to understand and accessible means), and why their data will be processed ensures that you are transparent with regards to the processing of their data.
- Purpose limitation, Organisations should only collect personal data for a specific purpose, clearly state what that purpose is, and only collect data for as long as necessary to complete that purpose.
- Understand data minimisation, Organisations must only process the personal data that they need to achieve its processing purposes. Doing so has two major benefits. First, in the event of a data breach, the unauthorised individual will only have access to a limited amount of data. Second, data minimisation makes it easier to keep data accurate and up to date.
- Understand accuracy, The accuracy of personal data is integral to data protection. The GDPR states that “every reasonable step must be taken” to erase or rectify data that is inaccurate or incomplete.
- Understand storage limitation Similarly, organisations need to delete personal data when it’s no longer necessary.
- Understand integrity and confidentiality. This is the only principle that deals explicitly with security.
- Understand GDPR. It states that personal data must be “processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

(We are working in partnership with the Grimsby Institute to support existing staff with development; they offer a wide range of short courses along with Diplomas in Health & Social care.)

Certificate awarded upon completion of induction. T&C's Apply.